

**REGULAR SCHOOL BOARD MEETING
BRODHEAD SCHOOL DISTRICT
District Office Board Room**

**Wednesday, November 8, 2023
Minutes**

The meeting was called to order by Board President Mike Krupke at 7:00 p.m. The meeting Agenda was published in the Wednesday, November 1, 2023 edition of the Independent Register.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mike Krupke, Elizabeth Kempel, Michael Oellerich, Jodi Kail, Jenny Flory, and Don Buchanan

Absent: Al Schneider

APPROVAL OF AGENDA

ACTION ITEM

Motion by Elizabeth Kempel, second by Don Buchanan, to approve the agenda. Motion carried, 6-0.

INFORMATION REPORTS

The Administrative Team presented information reports on their respective buildings and departments.

PUBLIC COMMENT PERIOD

John Adams gave public comment on the potential building referendum and ROI on certain projects.

Paul Donovan gave public comment on asking for increased public notice of the ongoing policy review procedure.

AGENDA ITEMS

CONSENT AGENDA

ACTION ITEM

1. APPROVAL OF THE MINUTES

- | | |
|------------------------------|------------------|
| a. Regular Meeting: | October 11, 2023 |
| b. Annual Meeting: | October 23, 2023 |
| c. Regular Meeting: | October 23, 2023 |
| d. Policy Committee Meeting: | October 24, 2023 |
| e. Special Meeting: | October 30, 2023 |

2. APPROVAL OF BILLS

3. ACCEPT DONATION(S)

- a. \$400.00 donation to the Brodhead Band Program from American Legion Swann-Gehr Post No 197
- b. Updated Gym Mascot Signs (\$2,100.00) donated by the Brodhead Booster Club to the Athletic Department
- c. A percussion bell kit from the Dix Family given to the Brodhead Band Department
- d. Getzen Trumpet donated to the Band Department from the Dodd Family
- e. \$4,600.00 monetary donation from the Brodhead Lions Club for the purchase and installation of dugout roofs at the JV Boys Baseball Diamond
- f. \$100.00 monetary donation from Dave & Kirsten Novy to the Brodhead Backpack Food Program
- g. \$40.00 anonymous monetary donation to the Brodhead Backpack Food Program

4. RESIGNATION(S)

- a. Jim Matthys, Head Varsity Football Coach
- b. Cathy Pfeuti, District Comptroller

5. EMPLOYMENT RECOMMENDATION(S)

- a. Kevin Buxton, 7th Grade Boys Basketball Coach
- b. Jessica Gardipee, Middle School Yearbook Advisor
- c. Jill Gordon, extend contract as SpEd/Intervention Support Teacher through 2023-24

6. VOLUNTEER RECOMMENDATION(S)

- None at this time.

Motion by Don Buchanan, second by Jenny Flory, to approve the consent agenda items as presented.
Motion carried, 6-0.

FACILITY PLANNING PROCESS

DISCUSSION ITEM

District Administrator Novy presented additional information regarding the potential facility improvement referendum. Brian Winterle of Nexus Solutions presented the proposed community survey for approval.

JV GIRLS SOFTBALL FIELD UPDATE

DISCUSSION ITEM

Brodhead Sports Booster Club President Chris Hoesly provided an update on the JV softball field.

1ST READING OF POLICY SECTION 7000 [PROPERTY]

ACTION ITEM

Motion by Jodi Kail, second by Elizabeth Kempel, to approve the first reading of Policy Section 7000 [Property].
Motion carried, 6-0.

APPROVAL OF CESA 5 SCHOOL BUSINESS SERVICES CONTRACT

ACTION ITEM

Motion by Michael Oellerich, second by Elizabeth Kempel, to approve the CESA 5 School Business Services Contract as presented. Motion carried, 6-0.

APPROVAL OF THE 2024 MIDDLE SCHOOL WASHINGTON D.C. TRIP

ACTION ITEM

Motion by Elizabeth Kempel, second by Jenny Flory, to approve the request for an 8th Grade trip to Washington D.C. in the Fall of 2024. Motion carried, 6-0.

**REVIEW FINANCE MANAGER AND A/P PAYROLL SPECIALIST
JOB DESCRIPTIONS**

REVIEW/ACTION ITEM

Motion by Michael Oellerich, second by Elizabeth Kempel, to approve the Finance Manager and A/P Payroll Specialist job descriptions as presented. Motion carried, 6-0.

FUTURE AGENDA [December 13, 2023]

- Approval of Minutes
- Approval of Bills
- Accept Donation(s)
- Resignation(s)
- Employment Recommendation(s)
- Volunteer Recommendation(s)
- Facility Planning Process
- State Report Card Presentation
- 1st Reading of Policy Section 2000 [Program]
- Approval of High School Program of Studies for 2024-25
- New York City Band Trip

ROLL CALL VOTE TO CONVENE IN CLOSED SESSION PURSUANT TO WI. STS. 19.85 (1)(c)

ACTION ITEM

Motion by Don Buchanan, second by Jodi Kail, to go into Closed Session under WI. STS. 19.85 (1)(c) at 8:08 p.m. for the discussion of:

- a. Consideration of Compensation of an Employee

Roll Call vote: All ayes (6-0).

RETURN TO OPEN SESSION

ACTION ITEM

Motion by Michel Oellerich, second by Don Buchanan, to return to open session at 8:12 p.m.
Motion carried, 6-0.

ACTION ON CLOSED SESSION ITEMS

ACTION ITEM

Motion by Michael Oellerich, second by Elizabeth Kempel, to approve the change in employment status for Cathy Pfeuti as presented. Motion carried, 6-0.

ADJOURNMENT

ACTION ITEM

Motion by Michael Oellerich, second by Elizabeth Kempel, to adjourn the meeting at 8:13 p.m.
Motion carried, 6-0.